

**School District of Chetek  
Board of Education Policies**

Adopted: 3-24-03

Revised: 1-17-05

Witnessed by Clerk: \_\_\_\_\_

**EL-14 District Calendar**

The superintendent shall not fail to prepare and adopt a district calendar for the school year that at a minimum provides for the number of instruction and contact hours and days, in compliance with state statute, and that best meets the instructional needs of students.

Accordingly, the superintendent may not:

1. Implement a school district calendar that fails to include provisions for staff development and parent-teacher conferences.
2. Fail to consider a reasonable balance between the instructional needs, co-curricular, and extracurricular obligations of students.
3. Fail to ensure that any change in the calendar, except for emergency closings or other interruptions due to unforeseen and uncontrollable circumstances, be preceded by Board of Education approval and adequate and timely notice to students, parents and teachers.

Monitoring Methods: Internal Report

Monitoring Frequency: Annually